

# Medical Board of California

## *P&S and PTL Licensing Requirements*

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Deputy Director

# Licensure

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## Postgraduate Training License (PTL)

- ▶ A license issued by the Board that authorizes an individual to participate in an ACGME-accredited training program in California.
- ▶ To be eligible:
  - Enrollment in an ACGME-accredited postgraduate training program in California;
  - Received all medical education and graduated from a recognized medical school; and
  - Passed required examination(s) recognized by the Board.
  - International medical graduates must be ECFMG certified.

# When should I apply?

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- ▶ Must obtain within 180 days after beginning an ACGME-accredited program in California.
  - Apply at least 6 months in advance of when you need your license, as soon as you enroll in a CA program.
- ▶ Starting January 1, 2024, PTL will be issued for a 3-year period.
- ▶ If the PTL expires and a physician's and surgeon's license is not obtained, the physician must cease all clinical training in California.

# Required Documents



- ▶ **Online Postgraduate Training License Application**
  - Timeline of Activities, (Form TOA)
  - Explanation For Application Question (Form EXP) *(If applicable)*
  - Expedite Request Verification Documents
  - Copy of Livescan Form
- ▶ Application Fee - \$674.00
- ▶ Fingerprints: Live Scan Form (CA Only) - OR – Two (2) Fingerprint Cards (If outside of CA)
- ▶ Official Examination Scores from the appropriate examination entity:
  - United States Medical Licensing Examination (USMLE), or
  - Licentiate of the Medical Council of Canada (LMCC)
- ▶ ECFMG Certification Status Report: *(International Medical School Graduates Only)*

# Required Documents (cont'd)

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## Documents Required from the Medical School:

- ▶ Certificate of Medical Education (Form MED)
- ▶ Official Medical School Transcript

## Documents Required from the Postgraduate Training Program:

- ▶ Certificate of Completion of ACGME/RCPSC/CFPC Postgraduate Training (Form PTA/PTB – If applicable)
- ▶ Postgraduate Training License Enrollment Form (Form EF)



# Document Submission

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- ▶ Starting January 1, 2024, all documents must be submitted electronically to the Board.
  - Direct Online Certification Submission (DOCS) portal
  - [DOCS@mbc.ca.gov](mailto:DOCS@mbc.ca.gov)
  - Board Accepted Third Party Services
- ▶ EF and PTA/B must be signed by the Program Director or DIO listed on ACGME's website.
- ▶ Program dates on PTA/B must match length of program indicated on ACGME website.
  - If not, program must submit letter of explanation.

# Document Submission

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## ► Federation Credentials Verification Service

- May accept primary source information in FCVS profile in lieu of the following documents:

- Passport
- Marriage Certification/Name Change Information
- ECFMG Certification Status Report
- Official Examination Scores
- Verification of Medical Education (Form MED)
- Official Medical School Transcripts
- Verification of Postgraduate Training (Form PTA/PTB)

# PTL Maintenance

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- ▶ A PTL may only be extended beyond 36 months to allow the PTL holder more time to complete the required months of training to qualify for a P&S license. (BPC section 2065 (f))
  - **Board not authorized to extend the PTL for any other reason.**
- ▶ Non-renewable



# PTL Maintenance

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- ▶ **Program Status Update/Change (PSU) form**

- A postgraduate training program must notify the Board on the PSU form within 30 days of any of the following actions:
  - A PTL holder's postgraduate training period is extended;
  - A PTL holder is terminated from the program;
  - A PTL holder resigns, dies, or leaves the program;
  - A PTL holder completes a one-year contract approved by the program.
- If PTL holder does not complete program by date identified on original EF, such as transferring to another program mid year, then the old program must submit a PSU and the new program must submit an EF.

# PTL to P&S License

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## Transition Application

- ▶ To obtain a Physician's and Surgeon's License, the PTL holder must submit an online Transition application.
  - An applicant must obtain credit for 12 (U.S./Canadian medical school graduates) or 24 (international medical school graduates) months of board-approved postgraduate training at a program accredited by one of the following:
    - ACGME - Accreditation Council for Graduate Medical Education
    - RCSPC - Royal College of Physicians and Surgeons of Canada
    - CFPC - The College of Family Physicians of Canada
- ▶ **The PTL holder should submit their transition application at least 6 months prior to completion of the required training.**

# PTL to P&S License



## Transition Application Continued

- ▶ Complete and submit the online Application to Transition from a Postgraduate Training License to a Physician's and Surgeon's License.
- ▶ Submit Licensing Fee of \$456.50.
  - Starting January 1, 2024, initial license fee will be \$600.50
- ▶ Submit Current Postgraduate Training Enrollment Form (Form CTV).
- ▶ Passing score of USMLE step 3 to be sent directly to the Board.

# PTL to P&S License

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## Transition Application Continued

- ▶ Submit Completion of Postgraduate Training Form (Form PTA/PTB). May be submitted up to 30 days prior to completion of the training required for licensure.

**\*P&S license must be issued prior to expiration of PTL, otherwise trainee must cease all clinical practice. PRACTICE NOT PERMITTED WITH AN EXPIRED PTL.**

# Out-of-State P&S Applicants

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## Non-PTL Holders Applying for a Physician's and Surgeon's License

- ▶ Application for a Physician's and Surgeon's License
- ▶ Application Fee - \$674.00
- ▶ Initial License Fee - \$888.00 (\$1,176.00 starting 1/1/24)
- ▶ Reduced Initial License Fee - \$456.50 (\$600.50 starting 1/1/24)
- ▶ Fingerprints: Live Scan Form (CA Only) - OR – Two (2) Fingerprint Cards (If outside of CA)



# Out-of-State P&S Applicants



## Non-PTL Holders Applying for a Physician's and Surgeon's License

- ▶ Official Examination Scores from the appropriate examination entity
  - Scores must be valid per Business and Professions Code section 2184 – valid for 10 years from examination date.
- ▶ ECFMG Certification Status Report: (*International Medical School Graduates Only*)
- ▶ Timeline of Activities (Form TOA)
- ▶ Explanation For Application Question (Form EXP) (*If applicable*)
- ▶ If transferring to CA ACGME-accredited program, must obtain P&S license within 180 days.

# Out-of-State P&S Applicants

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## Documents Required from the Medical School:

- ▶ Certificate of Medical Education (Form MED)
- ▶ Official Medical School Transcript

## Documents Required from the Postgraduate Training Program:

- ▶ Certificate of Completion of ACGME/RCPSC/CFPC Postgraduate Training (Form PTA/PTB – If applicable)
- ▶ Current Postgraduate Training Enrollment Form (Form CTV)

***\*Apply 6 months in advance***

# Which Application Should I Submit?

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## ▶ **PTL Application**

- Enrolled in CA ACGME-accredited program and do not have credit for 12 (U.S./Canadian medical school graduates) or 24 (international medical school graduates) months of board-approved training

## ▶ **Transition Application**

- Currently hold or have held a PTL.

## ▶ **P&S**

- Has received 12 (U.S./Canadian medical school graduates) or 24 (international medical school graduates) months of board-approved training and does not hold and has never held a PTL.

# P&S License Renewal

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- The licensee must demonstrate that they received 36 months of PGT credit at the time of their first renewal.
  - Must provide documentation no later than 60 days after initial license expiration date. No extensions.
  - If documentation not received within 60 days of initial license expiration date, then license status will change to “delinquent.”
  - Starting January 1, 2024, initial license will be issued for 26 months and include the extra 60 days.
- \*Practice is not permitted with a delinquent license.**

# P&S License Renewal

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## Research During Postgraduate Training

- To maintain a current PTL when conducting research during postgraduate training, resident must maintain enrollment in an ACGME-accredited program.
- P&S license issued for 26 months (starting 1/1/24).
  - 26 months to meet renewal requirement – 36 months of board-approved postgraduate training.
  - If conducting research and no clinical training in residency program, need to make sure have credit for 36 months of training before P&S license expires.



# FAQs



## ▶ Application Status Available in BreEZe

- Once application is reviewed, the applicant will be emailed a deficiency letter and BreEZe will list the deficiencies.
- When deficiencies are remediated, they will be removed in BreEZe.
- Applicants will only be notified when new information or a new document is needed.
- If previously held a CA P&S license, application status information not available in BreEZe.

# FAQs

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## ▶ **Wallet License Generator**

- **THE BOARD NO LONGER MAILS WALLET CARDS**
- The physician may print their own wallet card through the Board's website.

## ▶ **Expired/Cancelled Licenses**

- Practice is not permitted with an expired or cancelled PTL or Physician's and Surgeon's License.
  - The expiration date is available on the Board's online license lookup and on the wallet card.

# Questions and Answers

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## Q & A

[Licensing.Questions@mbc.ca.gov](mailto:Licensing.Questions@mbc.ca.gov)

THANK YOU!